

Application Process for New Provider or New Agency to become an Approved Domestic Violence Treatment Provider

Mail submissions to: Lake County Psychological Services, Resource Liaison, 215 W. Water Street, Waukegan, IL 60085 Attn:
Psych Services - Resource or email submissions to psychservices@lakecountyil.gov .

Required Credentials

To Conduct DV Assessments on Offenders

- Copy of master's degree (or higher) in social work/counseling/other human services field
- Copy of professional license within discipline
- Copy of resume/CV demonstrating professional experience
- Proof of completion of 40-hour Domestic Violence training at an approved facility
- Proof of completion of 20-hour PAIP training for certification at a recognized partner abuse intervention program
- Proof of completion of co-facilitation of a 26-week cycle DV offender's group *under the supervision of an approved provider*
- Proof of malpractice insurance
- Signed Initial Certification Form

To Facilitate DV Offender Groups

- Copy of bachelor's degree (or higher) in social work/counseling/other human services field
- Copy of resume/CV demonstrating professional experience
- Proof of completion of 40-hour Domestic Violence training at an approved facility
- Proof of completion of 20-hour PAIP training for certification at a recognized partner abuse intervention program
- Proof of completion of co-facilitation of a 26-week cycle DV offender's group *under the supervision of an approved provider*
- Proof of malpractice insurance
- Signed Initial Certification Form

Approval Process

- Paperwork must be submitted to the Lake County Community Resource Liaison in its entirety. All materials must be in English.
- Once paperwork has been received, copies will be distributed to the Lake County Domestic Violence Treatment Provider's Committee for review and vote of approval.
- If approved, the committee will present the agency at the next Lake County Domestic Violence/Sexual Assault Council meeting.
- The agency's name/contact information will then be added to the 19th Judicial Court's approved treatment providers list.
- Once approved, a representative from the agency is required to attend all DV treatment provider's meetings.

Additional Info

- There is no application process for co-facilitators or interns assisting in DV groups, however the Facilitator/Approved Provider must always be present during sessions and must be the person who signs off on correspondence for Probation or Court.
- There is a yearly re-certification process for all providers. The Re-Certification form will be distributed by email by the Lake County Resource Liaison.
- It is the responsibility of the agency to submit copies of professional licenses as well as proof of insurance when it is renewed.
- Please notify the Lake County Resource Liaison of any change in DV clinical staff within 2 weeks of staff member starting or terminating.