



**Circuit Court
Nineteenth Judicial Circuit
Lake County, Illinois**

STANDING ORDER REGARDING FINAL TRIAL DOCUMENT CONFERENCE

A. A final trial document conference shall be scheduled at 9:00a.m. the Thursday before the scheduled Monday trial date.

B. On the date of the final trial document conference counsel shall be present in court at 9:00 a.m. prepared to tender the following to all counsel and the Court:

- Copies of all pre-marked, trial exhibits in a tabbed, three ring binder;
- An exhibit list at the front of the binder describing the exhibit with columns labeled, "Offered", "Admitted", and "Refused";
- All stipulations;
- All preliminary motions;
- A witness list.

C. The copies in the exhibit binder given to the Court are for the Court's use during trial. Counsel shall have a separate set of exhibits to be offered into evidence and made part of the court record.

Dated this 16th day of June, 2016.

ENTER:

/s/ Margaret A. Marcouiller
Judge