

STATE OF ILLINOIS )  
NINETEENTH JUDICIAL CIRCUIT )  
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IN THE CIRCUIT COURT OF THE NINETEENTH  
JUDICIAL CIRCUIT, LAKE COUNTY, ILLINOIS

The following Standing Order is entered pursuant to Illinois Supreme Court Rules 45 and 241, and pursuant to 19<sup>th</sup> Judicial Circuit Administrative Order 22-10:

## **STANDING ORDER REGARDING JUVENILE ABUSE AND NEGLECT MATTERS, JUVENILE DELINQUENCY MATTERS AND ADOPTIONS**

- 1. NOTICE.** All notices to appear shall provide notice whether the appearance is in person or remotely via Zoom. The Notice shall contain the following information: "A Zoom Meeting ID, Password and Link for this court call will be listed by courtroom, date and time at:

<https://19thcircuitcourt.state.il.us/2163/Remote-Court-Hearings>.”

## 2. JUVENILE ABUSE AND NEGLECT MATTERS:

- a. Juvenile Abuse and Neglect review reports shall be submitted at any time via email, but no later than three (3) days before any review hearing, and permanency reports shall be submitted fourteen (14) days in advance of the hearing per statute. Caseworkers shall send the report directly to the GAL, parent attorneys and the State by mail or email. The Caseworkers shall email the report to the circuit clerk at:

Judge Ortiz

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[CC1@lakecountyil.gov](mailto:CC1@lakecountyil.gov)

- b. The Department of Children and Family Services shall obtain the name, phone number and email of all parents prior to any temporary custody hearing (shelter care hearing). This information shall be submitted to the State and emailed to the court at the above email address.
- c. The State's Attorney shall email a copy of any Petition for Temporary Custody and the Notice of Rights to the parents if the email is available.
- d. Arraignments, Uncontested Matters, Permanency and Review Hearings will be remote via Zoom.

- e. Contested Matters. Adjudicatory Hearings and termination of parental rights hearings will be conducted in-person.
- f. Temporary Custody (shelter care) hearings will be remote, although the judge, in his discretion, may order the hearing in to be in-person.

### **3. JUVENILE DELINQUENCY MATTERS:**

- a. Detention Hearings will be remote, although the judge may, at his discretion, allow the hearings to be in-person and/or remotely on Zoom.
- b. Probation reports, including review reports, intake and custody reports, social investigations and supporting documents, shall be mailed or emailed to all parties and to the circuit clerk to the email address provided above.
- c. Intake shall obtain the name, phone number and email of all parents prior to any detention hearing. This information shall be submitted to the State and emailed to the court at the above email address.
- d. The State's Attorney shall email a copy of any Petition for Detention Hearing and the Notice of Rights form to the parents if the email is available.
- e. Arraignments, Pre-trial Conferences and Uncontested Matters will be remote via Zoom, although the judge, in his discretion, may order the matters to be in-person.
- f. Contested Matters: Trials and evidentiary hearings will be heard in-person, although the judge, in his discretion, may order the matters to be conducted remotely via Zoom.
- g. Sentencing Hearings: Sentencing hearings shall be conducted in-person, although the judge, in his discretion, may conduct the hearing remotely via zoom.

  

- 4. **ADOPTIONS.** All adoption hearings involving DCFS guardianship administration will be in-person, or remote via Zoom, at the discretion of the judge. All other matters will be remote via Zoom, although the judge, in his discretion, may order the matter to be conducted in-person. After e-filing the initial documents, Zoom notice language is to be sent with the summons.
  - a. The Guardians ad Litem shall e-file their answer, certificate, and report.
  - b. Proposed agreed orders may be submitted to the court via the above email address.

- c. Consents may be taken in-person, or via Zoom, with the proper identification and forms, and at the discretion of the judge.
- d. If a prove-up is required, it will be heard via Zoom.
- e. All Zoom hearings must include notice to and the appearance of the Guardian ad Litem.
- f. All uncontested matters will be heard at 2:00 p.m. on the first Thursday of the month unless specially set by court order.

Dated this 9<sup>th</sup> day of May, 2022.

Enter:

/s/ Jorge L. Ortiz

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Judge