



**Circuit Court
Nineteenth Judicial Circuit
Lake County, Illinois**

STANDING ORDER REGARDING PRE-TRIAL SETTLEMENT CONFERENCES

- A. In all pre-trial settlement conferences, the attorney responsible for the trial of the case shall appear with the party on the date of the scheduled settlement conference. The parties shall exchange demands and offers prior to the settlement conference.
- B. A party may participate or be available by telephone only if the Court has approved participation by telephone before the date of the settlement conference.
- C. Each party shall provide to the Court a pretrial memorandum briefly stating:
- The facts of the case; and
 - The status of any settlement discussions.
- D. In the event the parties settle the case before the pre-trial settlement conference or trial, the attorney representing the plaintiff or the *pro se* plaintiff shall notify the Court that the case settled.

Dated this 29th day of January, 2018.

ENTER:

/s/ Jorge L. Ortiz
Judge